

**OFFICIAL MINUTES  
BOARD OF EDUCATION MEETING  
Bolivar-Richburg Central School**

**DATE:** December 3, 2013

**TIME:** 7:00 PM

**PLACE:** Bolivar Building Conference Room 107

**BOARD MEMBERS PRESENT:** Erin Baldwin  
Jennifer Burt  
Carol Greene  
Heather Iantorno  
Elizabeth Schiralli

**BOARD MEMBERS ABSENT:** David Herne  
Burdette Merrell

**OTHER PEOPLE IN ATTENDANCE:** John Marshall, Superintendent  
Jenny Bilotta, School Business Administrator  
Connie Emery, District Clerk  
Tom McElheny, Clark Patterson Lee Architects  
Jeff Songster, U & S Services  
Tim Geiger, U & S Services  
Aaron Barkley, BCS (SmartEdge)  
Brian Quinn, Wellsville Daily Reporter  
Betsey Greene, BRFA  
Randy Harmon, Superintendent of Buildings and Grounds

A regular meeting of the Bolivar-Richburg Central School Board of Education was held on December 3, 2013, at 7 PM in Conference Room 107 of the Bolivar building. David Herne and Burdett Merrell were absent.

Jenny Bilotta: Long-Range Financial Plan

Tom McElheny and Jeff Songster: Project Update

John Marshall: Sr. Citizen Holiday Breakfast – Dec. 11  
Holiday Concerts  
Friends of Rachel Club – collected 1,500 food items for the local food pantry

Motion made by Jennifer Burt and seconded by Heather Iantorno to approve the minutes of the November 19, 2013 Board of Education meeting. Unanimously carried. Minutes

**Items for Board Action:**

- Motion made by Erin Baldwin and seconded by Elizabeth Schiralli to approve Gina Livingston as a mentor for the 2013-2014 school year in accordance with the terms of the Bolivar-Richburg Central School District Mentoring Program. Unanimously carried. Mentor
  
- Motion made by Elizabeth Schiralli and seconded by Heather Iantorno to appoint Alisha Hackett to a one-year probationary civil service position of typist in the CSE Office to commence on December 6, 2013 and to end on December 5, 2014. The hourly rate of pay will be \$11.45. Unanimously carried. Alisha Hackett

- Motion made by Carol Greene and seconded by Jennifer Burt that Cassandra Scott (teacher aide), who has successfully completed her probationary appointment, is hereby made permanent effective November 25, 2013. Unanimously carried. C. Scott
- Motion made by Heather Iantorno and seconded by Elizabeth Schiralli that Gisela Fleming (teacher aide), who has successfully completed her probationary appointment, is hereby made permanent effective November 25, 2013. Unanimously carried. G. Fleming
- Motion made by Erin Baldwin and seconded by Elizabeth Schiralli to add the following people to the substitute list pending a background check: Sub List
  - Tasha Howard – substitute secretary
  - Elizabeth Wolcott – substitute food service helper
  - Zachary Foust – substitute custodian/groundskeeper
 Unanimously carried.
- Motion made by Jennifer Burt and seconded by Carol Greene to approve Norene Ferris as a volunteer at the elementary building for the remainder of the 2013-2014 school year. Unanimously carried. Volunteer
- Motion made by Erin Baldwin and seconded by Elizabeth Schiralli to approve the senior class trip to Disney World in Orlando, Florida, from April 17 to April 21, 2013. Unanimously carried. Sr. Trip
- Motion made by Carol Greene and seconded by Jennifer Burt for the second reading and adoption of Policy No. 3211 Use of Service Animals. Unanimously carried. Policy

**New Business:**

- Common Core Parent Class

Motion made by Erin Baldwin and seconded by Jennifer Burt to move into executive session at 8:47 PM, to discuss current litigation. Unanimously carried. Exec. Session

Connie Emery  
District Clerk

Motion made by Erin Baldwin and seconded by Heather Iantorno to move out of executive session at 8:55 PM, and back into regular session. Unanimously carried. Out of Exec.

Motion made by Carol Greene and seconded by Erin Baldwin to adjourn the meeting at 8:56 PM, there being no further business. Unanimously carried. Adjourn

John R. Marshall  
Clerk Pro-Tem