

**OFFICIAL MINUTES
BOARD OF EDUCATION MEETING
Bolivar-Richburg Central School**

DATE: June 7, 2016

TIME: 7:21 PM

PLACE: Bolivar Building Conference Room 107

BOARD MEMBERS PRESENT: Erin Baldwin, President
Jennifer Burt, Vice President
Carol Greene
Karl Hackett II
Heather Iantorno
Jody McLaughlin

BOARD MEMBERS ABSENT: Michelle Clark

OTHER PEOPLE IN ATTENDANCE: Michael Retzlaff, Superintendent
Jenny Bilotta, School Business Administrator
Christopher Parker, Secondary Principal
Connie Emery, District Clerk
Mark Emery, BRFA
Liza Taylor, CSEA

A meeting of the Bolivar-Richburg Central School Board of Education was held on June 7, 2016 at 7:21 PM in Conference Room 107 of the Bolivar building. Michelle Clark was absent.

Erin Baldwin, President: No report.

Michael Retzlaff, Superintendent: APPR Changes complete to submit to NYS. Thank you to the Teachers' Union and the Administration on completing it in a timely manner. Focus Audit Review went very well would like to commend Susan Bokman, teachers, and support staff. Capital Project update—Phase I has begun. Safety Audit is complete—discussion on automatic door lockdown. Start looking at our calendars to plan a Board Retreat by NYSSBA, also to plan on attending the NYSSBA Annual Convention.

Motion made by Jody McLaughlin and seconded by Jennifer Burt to approve the May 17, 2016 Board of Education meeting minutes and the Annual Meeting Results. Unanimously carried.

Minutes

Items for Board Action:

Motion made by Jody McLaughlin and seconded by Karl Hackett to grant Nicole Kachermeyer's request to extend her medical leave through June 27, 2016. Unanimously carried.

N. Kachermeyer

Motion made by Karl Hackett and seconded by Jennifer Burt to accept a letter of resignation from Megan Connelly, Elementary Teacher, effective June 30, 2016. Unanimously carried.

M. Connelly

Motion made by Carol Greene and seconded by Heather Iantorno to approve the following temporary summer aides at the hourly rate of \$15.00 during summer school July 5-22, 2016:

Summer Aides

Debra Adams
Michele Dunbar

Unanimously carried.

Motion made by Jennifer Burt and seconded by Karl Hackett to approve the following temporary summer food service helpers at the hourly rate of \$12.00 during summer school July 5-22, 2016:

Summer Food

Cheryl Miller
Sherry Blauvelt

Unanimously carried.

Motion made by Jody McLaughlin and seconded by Karl Hackett to approve the following student teacher for the 2016-2017 school year:

Student Teacher

Fall 2016 – Session 1: September 6, 2016 to October 28, 2016			
Student Teacher	Cooperating Teacher	Grade	Subject
Emily Belfield	Mark Emery	6-12	Physical Ed.

Unanimously carried.

Motion made by Jennifer Burt and seconded by Carol Greene to approve the following summer workers:

Summer Workers

Katelyn Hackett Heather Tarby
Hayden Cole Makayla Boll
Justin Best

Unanimously carried.

Motion made by Karl Hackett and seconded Heather Iantorno to add the following people to the substitute list pending a background check:

Sub List

Jacklyn Johnson – substitute teacher
Cassidy Lewis – substitute teacher and aide

Unanimously carried.

Motion made by Karl Hackett and seconded by Jennifer Burt to approve the following people as elementary volunteers for the 2015-2016 school year:

Volunteers

Billie Jo Garrity
David Gaston
Sheila Sorensen

Unanimously carried.

Motion made by Carol Greene and seconded by Jody McLaughlin to approve the CSE and CPSE recommendations. Unanimously carried.

CSE/CPSE
Recommendations

Motion made by Jennifer Burt and seconded by Carol Greene to adopt the Annual Professional Performance Plan (APPR Plan) for those classroom teachers and administrators who will be covered by the annual performance review pursuant to the provisions of Education Law §3012-d. Unanimously carried.

APPR Plan

Motion made by Jody McLaughlin and seconded by Karl Hackett to enter into an agreement with Erie 1 BOCES and to adopt the following resolution:

BOCES
Agreement

RESOLVED that the Board of Education of the Bolivar-Richburg Central School District hereby agrees to enter into the attached contract with the Erie 1 BOCES for a three-year period commencing on June 8, 2016 to authorize the Western New York

Regional Information Center to furnish certain computer services to the District pursuant to Education Law 1950 (4) (JJ) for an amount not to exceed \$79,700.76 and authorizes 36 monthly payments to be made to Erie 1 BOCES in the amount not to exceed \$2,213.91.

Be it further RESOLVED, that the Board of Education of the Bolivar-Richburg Central School District hereby authorizes the Board President or the District Clerk to execute the contract on behalf of the District.

Motion made by Jennifer Burt and seconded by Carol Greene to declare the following items as surplus:

Surplus

2 Sets of Old Soccer Goals
1 Partial Roll of Old Turf
Approximately 25 Old Desks and chairs

Unanimously carried.

Addendum:

Motion made by Karl Hackett and seconded by Jody McLaughlin to approve Michael Retzlaff, Superintendent, to attend the following upcoming conferences for professional development throughout the 2016-2017 school year:

M. Retzlaff
Conferences

- a. NYSCOSS Fall Leadership Summit: September 25-27, 2016 (Saratoga Springs)
- b. NYSCOSS Spring Legislative Session: March 5-7, 2017 (Albany)
- c. NYSCOSS New Superintendent Institute (total of 5 sessions)
 - Session 1: July 14-15 (Saratoga Springs)
 - Session 2: Sept. 25-26 (Saratoga Springs) Fall Leadership Summit Sept. 25-27, 2016
 - Session 3: November 17 (Albany)
 - Session 4: January 6 (Albany)
 - Session 5: March 5-6, 2017 (Albany) Spring Legislative Session March 5-7, 2017

Unanimously carried.

New Business: The Elementary Science Fair was fantastic. Mr. Pruch did a wonderful job.

Motion made by Karl Hackett and seconded by Carol Greene to move into executive session at 7:40 PM to discuss the employment history of a particular person and also to discuss a pending litigation. Unanimously carried.

Exec. Session

Connie Emery
District Clerk

Motion made by Karl Hackett and seconded by Jennifer Burt to move out of executive session at 8:19 PM, and back into regular session. Unanimously carried.

Out of Exec.
Session

Motion made by Jennifer Burt and seconded by Jody McLaughlin in accordance with the Article XIX Grievance Procedure of the CSEA Collective Bargaining Agreement and following a Board Grievance Hearing held on May 17, 2016 (and a mutual agreement to extend the deadline for the Board's response) the Board hereby respectfully denies the CSEA grievance dated April 15, 2016.

CSEA Grievance

Ayes: Erin Baldwin
Jennifer Burt
Carol Greene

Heather Iantorno

No: Karl Hackett
Jody McLaughlin

Motion carried.

Motion made by Jennifer Burt and seconded by Karl Hackett to adjourn the meeting at 8:26 PM, there being no further business. Unanimously carried.

Adjournment

Michael A. Retzlaff
Clerk Pro-Tem