

**OFFICIAL MINUTES  
BOARD OF EDUCATION MEETING  
Bolivar-Richburg Central School**

**DATE:** May 3, 2016

**TIME:** 7:00 PM

**PLACE:** Bolivar Building Conference Room 107

**BOARD MEMBERS PRESENT:** Erin Baldwin, President  
Carol Greene  
Karl Hackett II  
Jody McLaughlin  
Ervin Smith

**BOARD MEMBERS ABSENT:** Jennifer Burt, Vice President

**OTHER PEOPLE IN ATTENDANCE:** Michael Retzlaff, Superintendent  
Jenny Bilotta, School Business Administrator  
Christopher Parker, Secondary Principal  
Brett Dusinberre, Elementary Principal  
Susan Bokman, Director of Special Education  
Connie Emery, District Clerk  
Kathy Cawley, BRFA

A regular meeting of the Bolivar-Richburg Central School Board of Education was held on May 3, 2016 at 7 PM in Conference Room 107 of the Bolivar building. Jennifer Burt was absent.

Erin Baldwin, Pres. – Welcome to Mr. Retzlaff

Michael Retzlaff, Superintendent – Thank you to the Board and to Mr. O'Brien.

Motion made by Jody McLaughlin and seconded by Karl Hackett to approve the minutes of the April 5, 2016 Board of Education meeting. Unanimously carried. Minutes

**Items for Board Action:**

Motion made by Carol Greene and seconded by Karl Hackett to approve the Treasurer's Report for the Payroll, Lunch, General Checking, General Savings, General Investments, Activities, and Trust & Agency Funds as of March 31, 2016. Unanimously carried. Treasurer's Report

Motion made by Jody McLaughlin and seconded by Ervin Smith to approve the budget transfer in the amount of \$9,982.00. Unanimously carried. Budget Transfer

Motion made by Jody McLaughlin and seconded by Karl Hackett to purchase the new edition of the Scott Foresman Reading Series for Kindergarten through second grade. Unanimously carried. Scott Foresman Reading Series

Motion made by Ervin Smith and seconded by Carol Greene to grant Patricia Pettit's request for an unpaid leave of absence under the Family Medical Leave Act for the week of May 16-20, 2016. Unanimously carried. P. Pettit, FML

Motion made by Jody McLaughlin and seconded by Ervin Smith to add the following to the substitute list:

Sub List

Robert Scribner – Substitute Teacher Aide  
Michael Gibbons – Earth Science Regents Scoring  
Sabrina Irvin – Substitute Teacher

Unanimously carried.

Motion made by Karl Hackett and seconded by Carol Greene to approve the CSE and CPSE recommendations. Unanimously carried.

CSE & CPSE  
Recommendations

Motion made by Jody McLaughlin and seconded by Karl Hackett to declare the following items as surplus:

Surplus

22" Frigidare Push Mower 6.0 engine  
Line Star Field Painter #A00100306  
Pro-Caster 8' Truck Sander with 11 horse Honda Engine #A00007531  
2 Line Chalkers  
2 Baseball Infield Tarps  
Popcorn Machine A#00007237  
Pizza Warmer A#00201360  
Pretzel Warmer A#00007234  
Popcorn Machine A#00100043  
Bun Coffee Maker  
Fountain Soda Dispenser  
Assorted Pots and Pans  
Pizza Warmer A#00007200  
Pizza Warmer A#00007201

Unanimously carried.

Motion made by Carol Greene and seconded by Ervin Smith to approve the Emergency Management Plan. Unanimously carried.

Emergency  
Management Plan

Motion made by Ervin Smith and seconded by Carol Greene to approve the Capital Project Change Order No. 1. Base bid for turf 54 ounce to 46 ounce for a credit of \$14,460.00. Unanimously carried.

Change Order #1

Motion made by Jody McLaughlin and seconded by Karl Hackett to approve the Capital Project Change Order No. 2. Base bid removal of rubber and blacktop topcoat, repaving top and installing new rubber track. Change in contract to repair existing track for a credit of \$105,000.00.

Change Order #2

- Cut and remove all damaged rubber surface
- Clean and repair any existing blacktop
- Infill repaired areas with new base rubber
- Infill all separation between curb and track with rubber
- Power wash complete rubber surface
- Install new rubber topcoat and stripe
- Warranty to remain as contracted

Unanimously carried.

Motion made by Ervin Smith and seconded by Carol Greene for the Board of Education of the Bolivar-Richburg Central School District to approve the funding and ratification of the terms negotiated between the Bolivar-Richburg Board of Education and the Bolivar-Richburg Central School Unit, CSEA. The Collective Bargaining Agreement will be effective July 1, 2015 through June 30, 2020. The Superintendent shall have authority on behalf of the Board of Education to acknowledge the agreement accordingly. Unanimously carried.

CSEA Unit  
Negotiated  
Agreement

Motion made by Carol Greene and seconded by Jody McLaughlin to move into executive session at 7:32 PM, to discuss the employment history of a particular person. Unanimously carried.

Executive  
Session

Connie Emery  
District Clerk

Motion made by Jody McLaughlin and seconded by Carol Greene to move out of executive session at 7:56 PM, and back into regular session. Unanimously carried.

Out of Exec.  
Session

Motion made by Jody McLaughlin and seconded by Karl Hackett to adjourn the meeting at 7:56 PM, there being no further business. Unanimously carried.

Adjournment

Michael Retzlaff  
Clerk Pro-Tem