

**OFFICIAL MINUTES  
BOARD OF EDUCATION MEETING  
Bolivar-Richburg Central School**

**DATE:** December 1, 2015

**TIME:** 7:00 PM

**PLACE:** Bolivar Building Conference Room 107

**BOARD MEMBERS PRESENT:** Erin Baldwin, President  
Jennifer Burt, Vice President  
Carol Greene  
Karl Hackett II  
Jody McLaughlin  
Ervin Smith

**BOARD MEMBERS ABSENT:**

**OTHER PEOPLE IN ATTENDANCE:** Michael O'Brien, Interim Superintendent  
Jenny Bilotta, School Business Administrator  
Christopher Parker, Secondary Principal  
Connie Emery, District Clerk  
Lisa Taylor, CSEA  
Amy Ratzel, CSEA  
William McDonnell, BRFA

A meeting of the Bolivar-Richburg Central School Board of Education was held on December 1, 2015 at 7 PM in Conference Room 107 of the Bolivar building. All members were present.

Erin Baldwin, President: Welcome to Mr. O'Brien and thank you for coming to our district.

Michael O'Brien, Superintendent: Parent/Teacher Conference update. The Capital Improvements Project has been approved by NYSED. Superintendent search is underway; application deadline is January 8. Board members are welcome to attend the Sr. Citizen Breakfast. Fire drills are complete; very well done; very professional. Work on the school calendar will begin.

Motion made by Karl Hackett and seconded by Carol Greene to approve the November 17, 2015 minutes of the Board of Education. Unanimously carried.

Minutes

**Items for Board Action:**

Motion made by Jody McLaughlin and seconded by Jennifer Burt to approve the 2016-2016 Budget Development Calendar as presented. Unanimously carried.

2016-2017  
Bud. Dev. Cal.

Motion made by Karl Hackett and seconded by Jody McLaughlin to approve the budget transfer in the amount of \$71,709.34. Unanimously carried.

Budget Transfer

Motion made by Jennifer Burt and seconded by Ervin Smith to extend Patricia Pettit's unpaid leave of absence under the Family Medical Leave Act from November 30 through December 4, 2015. Unanimously carried.

FMLA

Motion made by Carol Greene and seconded by Karl Hackett to approve Joe McDonald as a clock operator/timer for the wrestling duels for the 2015-2016 season. Unanimously carried.

J. McDonald

Motion made by Jody McLaughlin and seconded by Jennifer Burt to adopt the new Policy #6511 – Affordable Care Act Shared Responsibility for Employers. Unanimously carried.

Policy #6511

Motion made by Carol Greene and seconded by Ervin Smith to approve the CSE and CPSE recommendations. Unanimously carried.

CSE/CPSE  
Recommendations

Motion made by Jennifer Burt and seconded by Jody McLaughlin to approve the following people as volunteers at the elementary building for the 2015-2016 school year:

Volunteers

Stephanie Dunn  
Donielle Champlin

Unanimously carried.

Motion made by Carol Greene and seconded by Karl Hackett to add Kathleen Schaffner to the substitute teacher list. Unanimously carried.

Sub List

**New Business:** Looking into different ways of advertising for substitute bus drivers and other substitutes needed.

Motion made by Jody McLaughlin and seconded by Carol Greene to adjourn the meeting at 7:40 PM, there being no further business. Unanimously carried.

Adjournment

Connie Emery  
District Clerk