

**OFFICIAL MINUTES
BOARD OF EDUCATION MEETING
Bolivar-Richburg Central School**

DATE: August 18, 2015

TIME: 7:00 PM

PLACE: Bolivar Building Conference Room 107

BOARD MEMBERS PRESENT: Erin Baldwin, President
Jennifer Burt, Vice President
Carol Greene
Karl Hackett
Elizabeth Schiralli

BOARD MEMBERS ABSENT: David Herne
Jody McLaughlin

OTHER PEOPLE IN ATTENDANCE: John Marshall, Superintendent
Jenny Bilotta, School Business Administrator
Susan Bokman, Director of Special Education
Brett Dusinberre, Elementary Principal
Jennifer Pangborn, Director of Curriculum
Christopher Parker, Secondary Principal
Connie Emery, District Clerk
Randy Harmon, Director of Facilities

A regular meeting of the Bolivar-Richburg Central School Board of Education was held on August 18, 2015 at 7 PM in Conference Room 107 of the Bolivar building. David Herne and Jody McLaughlin were absent.

Erin Baldwin, President – No Report

John Marshall, Superintendent – Assessments Results and Capital Project Update Scope of Work
6th Grade Orientation – August 26 (6:30 at the high school building)
Community Picnic – September 3 (5:30 to & 7 at the elementary playground)

Jenny Bilotta, Business Administrator – Cafeteria report.

Chis Parker – High School Update

Brett Dusinberre – Elementary Update

Jennifer Pangborn – Curriculum Update

Susan Bokman – Special Education Update

Motion made by Carol Greene and seconded by Jennifer Burt to approve the minutes of the July 30, 2015 Board of Education meeting. Unanimously carried.

Minutes

Consent Agenda:

Motion made by Jennifer Burt and seconded by Elizabeth Schiralli to approve the following consent agenda items:

- To approve the Treasurer's Report for the Payroll, Lunch, General Checking, General Savings, General Investments, Activities, and Trust & Agency Funds as of July 31, 2015. Treasurer's Rpt.
- To approve the Committee and Subcommittee on Special Education, the Committee on Preschool Education, and recommendation for surrogate parent for the 2015-2016 school year. Sp. Ed. Committees
- To add the following people to the Committee on Special Education Parent Member list for the 2015-2016 school year: Parent Member List (Sp. Ed.)
 - Melissa Stein
 - Sharon Duesler
 - Lisa Beaton
 - Renee Giardini
 - Deborah Cass
- To approve the following CSE/CPSE recommendations for the following students #10634, 60321, 60053, and 10264. CSE/CPSE Rec.

The above items were unanimously carried.

Items for Board Action:

- Motion made by Elizabeth Schiralli and seconded by Karl Hackett to approve the following extracurricular appointments: Extracurricular
 - Tim Tripp – Modified Boys Soccer Coach and Volunteer Assistant
 - Varsity Boys Soccer Coach
 - George Kinnicutt – Volunteer Assistant Football Coach
 - Thela Snow – Volunteer Assistant for FCCLA
 - Briana Vennard – Volunteer Assistant for FCCLA
 - Chanee Starks – Modified Girls' Volleyball Coach

Unanimously carried.
- Motion made by Carol Greene and seconded by Elizabeth Schiralli to approve the attached substitute list for the 2015-2016 school year. Unanimously carried. Sub. List for 2015-2016
- Motion made by Karl Hackett and seconded by Jennifer Burt that Tasha Howard, Teacher Aide, who has successfully completed her probationary appointment is hereby made permanent effective August 31, 2015. Unanimously carried. T. Howard
- Motion made by Carol Greene and seconded by Karl Hackett that Robert Wandover, Bus Driver, who has successfully completed his probationary appointment is hereby made permanent effective August 31, 2015. Unanimously carried. R. Wandover
- Motion made by Elizabeth Schiralli and seconded by Jennifer Burt that Randy Harmon, Director of Facilities, who has successfully completed his probationary appointment is hereby made permanent effective August 31, 2015. Unanimously carried. R. Harmon

- Motion made by Jennifer Burt and seconded by Karl Hackett to a letter of resignation from Lindsay Lovell, Kindergarten teacher, effective August 18, 2015. Unanimously carried.

L. Lovell

- Motion made by Carol Greene and seconded by Elizabeth Schiralli to approve the following resolution designating the Bolivar-Richburg Central School District Lead Agency status for the 2016 Capital Improvements Project. Unanimously carried.

Lead Agency
SEQRA

Whereas, the Bolivar Richburg Central School District, in an effort to improve its educational facilities, has initiated a Capital Improvements Project; and

Whereas, on August 18, 2015, the Bolivar Richburg Central School Board of Education took action to proceed with said project. Now, therefore, be it

Resolved, that the Bolivar Richburg Central School District will act as the lead agency in the SEQRA review of the action for the proposed Bolivar Richburg Central School 2016 Capital Improvements Project.

Unanimously carried.

- Motion made by Elizabeth Schiralli and seconded by Jennifer Burt to classify the proposed Bolivar-Richburg Central School 2016 Capital Improvements Project as an unlisted action, determining the significance of such action, and directing that the negative declaration be published in accordance with SEQRA.

SEQRA

Whereas, the Bolivar Richburg Central School District has designated itself as lead agency for purposes of the State Environmental Quality Review Act (SEQRA) for above referenced project, and

Whereas, the Bolivar Richburg Central School District has considered and reviewed the project, now therefore be it,

Resolved, the Bolivar Richburg Central School District, as the lead agency for purposes of this project, determines that the project is an Unlisted Action for the purposes of SEQRA and be it further

Resolved, based upon the Short Environmental Assessment Form completed by Clark Patterson Lee, the Bolivar Richburg Central School District determines that the action will not have a “significant effect” on the environment and, therefore, directs that a negative declaration be prepared, and be it further

Resolved, that as a consequence of such finding, the Bolivar Richburg Central School District hereby directs that the negative declaration be distributed and published in accordance with the requirements of SEQRA.

- Motion made by Elizabeth Schiralli and seconded by Jennifer Burt to approve the following resolution for the 2016 Capital Improvements Project:

2016 Capital
Improvements

RESOLUTION OF THE BOLIVAR-RICHBURG CENTRAL SCHOOL DISTRICT, NEW YORK, ADOPTED AUGUST 18, 2015, CALLING A SPECIAL DISTRICT MEETING TO AUTHORIZE THE EXPENDITURE OF MONEYS FOR SCHOOL PURPOSES AND THE LEVY OF A TAX THEREFOR.

RESOLVED BY THE BOARD OF EDUCATION OF THE BOLIVAR-RICHBURG
CENTRAL SCHOOL DISTRICT, IN THE COUNTY OF ALLEGANY, NEW YORK
AS FOLLOWS:

Section 1. A Special District Meeting of the qualified voters of the Bolivar-Richburg Central School District, in the County of Allegany, New York (the "District"), shall be held within the District, on Tuesday, October 6, 2015, at 12:00 o'clock Noon (Prevailing Time) in the Bolivar-Richburg Secondary School Building, 100 School Street, Bolivar, New York, as provided in the Notice calling said Special District Meeting hereinafter prescribed. The voting at such Special District Meeting shall be by voting machine, as provided by the Education Law, and the polls shall remain open from 12:00 o'clock Noon (Prevailing Time) until 8:00 o'clock P.M. (Prevailing Time) on said day and as much longer as may be necessary to enable the voters, then present, to cast their votes.

Section 2. The business to be acted upon at said Special District Meeting shall be as stated in the Notice thereof, and the District Clerk is hereby authorized and directed to cause the Notice of said Special District Meeting to be published in the "OLEAN TIMES-HERALD," a newspaper having a general circulation within the District, such publication to be made four (4) times in such newspaper within the seven (7) weeks next preceding such Special District Meeting, the first publication to be at least forty-five (45) days prior to the date of said Special District Meeting.

Section 3. Said Notice of Special District Meeting shall be in substantially the following form:

NOTICE OF SPECIAL DISTRICT MEETING

BOLIVAR-RICHBURG CENTRAL SCHOOL DISTRICT,

IN THE COUNTY OF ALLEGANY, NEW YORK

October 6, 2015

NOTICE IS HEREBY GIVEN that pursuant to a resolution of the Board of Education of the Bolivar-Richburg Central School District, in the County of Allegany, New York, adopted on August 18, 2015, a Special District Meeting of the qualified voters of said School District will be held on **Tuesday, October 6, 2015**, from 12:00 o'clock Noon (Prevailing Time) to 8:00 o'clock PM (Prevailing Time) in the Bolivar-Richburg Secondary School Building, 100 School Street, Bolivar, New York, for the purpose of voting upon the following Proposition:

PROPOSITION

YES

NO

RESOLVED:

(a) That the Board of Education of the Bolivar-Richburg Central School District, in the County of Allegany, New York (the "District"), is hereby authorized to construct various alterations and improvements to District facilities (the "Capital Project") substantially in accordance with the "2016 Capital Project Scope Report" (the "Capital Projects Report") prepared for the District by Clark Patterson Lee architects, which Report is on file and available for public inspection at the office of the District Clerk, such Capital Project to include entranceway, classroom, lecture hall, cafeteria, stage and multi-purpose room renovations; improvements to security, fire alarm, mechanical, plumbing, electrical, and sound systems; replacement of lockers, floors and playground fencing; door, roof and masonry improvements; and site and field improvements including baseball field artificial turf, track and tennis court resurfacing, grandstand sound system replacement; scoreboard upgrades and new message boards; and masonry, drainage and parking area improvements; all of the foregoing to include the original furnishings, equipment, machinery, apparatus and all necessary alterations, site work and ancillary work required in connection therewith; and to expend for the foregoing purposes, including preliminary costs and costs incidental thereto and the financing thereof, an amount not to exceed the estimated total cost of \$6,630,000; provided that the costs of the components of the Capital Project as set forth in detail in the Capital Projects Report may be reallocated among such components if the Board of Education shall determine that such reallocation is in the best interests of the District;

(b) that the amount of not to exceed \$900,000 currently on-hand and available in the District's Capital Reserve Fund, approved by the voters of the District in May 2007, is hereby authorized to be expended to pay a portion of the cost of the Capital Project, and such expenditure is hereby approved;

(c) that a tax is hereby voted in the amount of not to exceed \$5,730,000 to finance the balance of the cost of the Capital Project, such tax to be levied and collected in installments in such years and in such amounts as shall be determined by said Board of Education; and that in anticipation of said tax, bonds of the District are hereby authorized to be issued in the principal amount of not to exceed \$5,730,000, and an additional tax is hereby voted to pay the interest on such bonds as the same shall become due and payable; provided, however, that New York State Building Aid funds expected to be received by the District for the Capital Project are anticipated to offset all of said taxes in whole, or in substantial part; and

(d) that the Board of Education is hereby also authorized to construct energy efficiency and conservation improvements to District facilities substantially in accordance with a report prepared for the District by the John W. Danforth Company, which report is on file and available for public inspection at the office of the District Clerk, including sensors and controls and other energy conservation measures as authorized by Article 9 of the Energy Law and Regulations of the Commissioner of Education, at an estimated cost of \$1,570,000, such amount to be financed, in anticipation of the realization of energy cost savings, pursuant to an energy performance contract, and expected to result in no cost to the District;

Such Proposition shall appear on the ballot labels to be inserted in the voting machines used for voting at said Special District Meeting in substantially the following form:

PROPOSITION

YES

NO

RESOLVED:

(a) That the Board of Education of the Bolivar-Richburg Central School District, in the County of Allegany, New York (the "District"), is hereby authorized to construct various alterations and improvements to District facilities; and to expend therefor not to exceed the estimated total cost of \$6,630,000; (b) that the expenditure of not to exceed \$900,000 available in the District's Capital Reserve Fund to pay a portion of the cost thereof is hereby approved; (c) that a tax is hereby voted in the amount of not to exceed \$5,730,000 to finance the balance of said cost, such tax to be levied and collected in installments in such years and in such amounts as shall be determined by said Board of Education; and in anticipation of said tax, bonds of the District are authorized to be issued in the principal amount of not to exceed \$5,730,000, and an additional tax is hereby voted to pay the interest on such bonds as the same shall become due and payable; provided, however, that New York State Building Aid funds are anticipated to offset all of said taxes in whole, or in substantial part; and (d) that the Board of Education is hereby also authorized to construct energy efficiency and conservation improvements to District facilities, at an estimated cost of \$1,570,000, such amount to be financed pursuant to an energy performance contract, and expected to result in no cost to the District.

The voting will be conducted by ballot on voting machines as provided in the Education Law and the polls will remain open from 12:00 o'clock Noon (Prevailing Time) to 8:00 o'clock PM (Prevailing Time) and as much longer as may be necessary to enable the voters then present to cast their ballots.

AND FURTHER NOTICE IS HEREBY GIVEN, that the qualified voters of the School District shall be entitled to vote at said annual vote and election. A qualified voter is one who is (1) a citizen of the United States of America, (2) eighteen years of age or older, and (3) resident within the School District for a period of thirty (30) days next preceding the annual vote and election. The School District may require all persons offering to vote at the Special District Meeting to provide one form of proof of residency pursuant to Education Law §2018-c. Such form may include a driver's license, a non-driver identification card, a utility bill, or a voter registration card. Upon offer of proof of residency, the School District may also require all persons offering to vote to provide their signature, printed name, and address.

NOTICE IS FURTHER GIVEN that applications for absentee will be obtainable between the hours of 9:00 o'clock AM (Prevailing Time) and 3:00 o'clock PM (Prevailing Time) Monday through Friday, except holidays, from the District Clerk. If the ballot is to be mailed to the voter, the completed application must be received by the District Clerk no later than September 29, 2015. If the ballot is to be delivered personally to the voter at the office of the District Clerk, the completed application must be received by the District Clerk no later than October 5, 2015. Absentee ballots must be received by the District Clerk not later than 5:00 o'clock PM (Prevailing Time) on the day of the vote.

A list of all persons to whom absentee ballots shall have been issued will be available in the office of the District Clerk between the hours of 9:00 o'clock AM (Prevailing Time) and 3:00 o'clock PM (Prevailing Time) on each of the five days prior to the day of the election, except Saturday and Sunday.

Only qualified voters will be permitted to vote.

BY THE ORDER OF THE BOARD OF EDUCATION

Dated: August 18, 2015

CONNIE EMERY
District Clerk

Section 4. The vote upon the Proposition to be submitted to the qualified voters shall be by ballot on voting machines, and the District Clerk is hereby authorized and directed to have the necessary ballot labels printed for the said voting machines, in form corresponding as nearly as may be with the requirements of the Education Law.

Section 5. The proceeds of the bonds authorized pursuant to the Proposition set forth in Section 3 hereof, and any bond anticipation notes issued in anticipation of said bonds, may be applied to reimburse the District for expenditures made for the purpose or purposes for which said bonds are authorized. The foregoing statement of intent with respect to reimbursement is made in conformity with Treasury Regulation Section 1.150-2 of the United States Treasury Department.

Section 6. This resolution shall take effect immediately.

Unanimously carried.

New Business: Connie will call NYSSBA to check date availability for the Board Retreat. Dates to check are the last week of September (28th – 30th) and also October 12.

Motion made by Jennifer Burt and seconded by Karl Hackett to move into executive session at 9:32 PM to discuss the employment history of a particular person. Unanimously carried.

Executive
Session

Connie Emery
District Clerk

Motion made by Jennifer Burt and seconded by Karl Hackett to move out of executive session at 10:29 PM and back into regular session. Unanimously carried.

Out of Exec.
Session

Motion made by Jennifer Burt and seconded by Karl Hackett to adjourn the meeting at 10:29 PM, there being no further business. Unanimously carried.

Adjournment

John R. Marshall
Clerk Pro-Tem