

**OFFICIAL MINUTES  
BOARD OF EDUCATION MEETING  
Bolivar-Richburg Central School**

**DATE:** October 18, 2011

**TIME:** 7:35 PM

**PLACE:** Bolivar Building Conference Room 107

**BOARD MEMBERS PRESENT:** Charles Bessette  
Michael Church  
Carol Greene  
David Herne  
Robert Mead

**BOARD MEMBERS ABSENT:** Guy Gilliland  
Burdette Merrell

**OTHER PEOPLE IN ATTENDANCE:** Marilyn Capawan, Superintendent  
Jenny Bilotta, School Business Administrator  
Susan Bokman, Director of Special Education  
John Marshall, Secondary Principal  
Michelle McDowell, Elementary Principal  
Michael Schott, Director of Curriculum  
Connie Emery, District Clerk  
Karen Cawley, Teacher

A regular meeting of the Bolivar-Richburg Central School Board of Education was held on October 18, 2011, at 7:35 PM in Conference Room 107 of the Bolivar building. Guy Gilliland and Burdette Merrell were absent.

President: Community Forum on the new Common Core Standards went very well.

Superintendent: Façade update.

Administrators' Reports were given.

Motion made by Robert Mead and seconded by Michael Church to approve the minutes of the October 4, 2011 Board of Education meeting. Unanimously carried. Minutes

**Consent Agenda:**

Motion made by Michael Church and seconded by Carol Greene to approve the following consent agenda items:

- To approve Alan Windus as a volunteer assistant coach for boys' basketball the 2011-2012 season. A. Windus
- To approve the Treasurer's Report for the Payroll, Lunch, General Checking, General Savings, General Investments, Activities, and Trust & Agency Funds as of September 30, 2011. Treasurer's Report
- To declare as surplus various books, cassettes, VHS tapes, and other items in the Secondary Library deemed unfit for the collection. Surplus
- To accept a donation of lumber from Betty Mulvaney for the technology class. Donation

These items were unanimously carried.

**Items for Board Action:**

- Motion made by Robert Mead and seconded by Michael Church to approve the amended portion of the Athletic Code of Conduct as presented for the remaining of the 2011-2012 school year. Unanimously carried. Amended Athletic Code of Conduct
- Motion made by David Herne and seconded by Carol Greene to approve the following extracurricular positions for the 2011-2012 school year: Extracurricular  
  
Amanda Auman – JV & Modified Softball Scorebook  
Karen Cawley – Play Director and Musical Director  
Alex Peck – Odyssey of the Mind Advisor of the Middle School Level  
Theresa Pfeil – Odyssey of the Mind Advisor for the Elementary Level  
  
Unanimously carried.
- Motion made by Michael Church and seconded by Robert Mead to grant Mary Snyder's request to complete her Administrative internship for School District Leader (of 180 hours) to commence January 1, 2012 and to continue until the internship hours are fulfilled. Unanimously carried. M. Snyder Internship
- Motion made by Carol Greene and seconded by Michael Church to appoint Wallace Dillon as a regular bus driver for a one-year probationary period to commence October 19, 2011 and to end October 18, 2012. The hourly rate of pay will be \$12.37. Unanimously carried. W. Dillon

**Addendum:**

- Motion made by Michael Church and seconded by Robert Mead to accept a letter of resignation from Lisa Taylor, Food Service Helper effective October 14, 2011. Unanimously carried. L. Taylor
- Motion made by Michael Church and seconded by Carol Greene to accept a letter of resignation from Rhonda Guenther, Bus Driver effective October 28, 2011. Unanimously carried. R. Guenther Resign

**New Business:**

- Discussion on next Forum – late January on Budget, Tax Cap, Timeline
- Karen Cawley – surplused library items

Motion made by Michael Church and seconded by Robert Mead to move into executive session at 8:28 PM, to discuss matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a person. Unanimously carried. Exec. Session

Connie Emery  
District Clerk

Motion made by David Herne and seconded by Michael Church to move out of executive session and to adjourn the meeting at 8:45 PM. Unanimously carried. Out of Exec. Session & Adjourn

Marilyn Capawan  
Clerk Pro-Tem