

**OFFICIAL MINUTES
BOARD OF EDUCATION MEETING
Bolivar-Richburg Central School**

DATE: June 20, 2017

TIME: 7:00 PM

PLACE: Bolivar Building Cafeteria Annex

BOARD MEMBERS PRESENT: Erin Baldwin, President
Jody McLaughlin, Vice President
Michelle Clark
Carol Greene
Heather Iantorno
Ervin Smith

BOARD MEMBERS ABSENT: Karl Hackett II

OTHER PEOPLE IN ATTENDANCE: Michael Retzlaff, Superintendent
Connie Emery, District Clerk
Brent and Pam Howard
Matthew Morris, BRFA
Tina Loucks
Patti McElheny

A regular meeting of the Bolivar-Richburg Central School Board of Education was held on June 20, 2017 at 7 PM in the Cafeteria Annex of the Bolivar building. Karl Hackett was absent.

Erin Baldwin, President: Board members interested in handing out diplomas on Sunday—Erin, Heather, and Michelle

Michael Retzlaff, Superintendent: Project update. Construction will begin on Monday. New scoreboards are being installed. Painters will be back.

Public Participation: Brent Howard Regarding a Memorial for Clifton P. Wolcott – 1975 Graduate of Richburg Central School

Motion made by Jody McLaughlin and seconded by Heather Iantorno to place a stone memorial for Clifton P. Wolcott located on the Richburg campus. Unanimously carried. Memorial for C. P. Wolcott

Motion made by Jody McLaughlin and seconded by Michelle Clark to approve the minutes of the June 6, 2017 Board of Education meeting. Unanimously carried.

Consensus Items:

Motion made by Ervin Smith and seconded by Carol Greene to approve the following consensus items:

1. To approve the Treasurer's Report for the Payroll, Lunch, General Checking, General Savings, General Investments, Activities, and Trust & Agency Funds as of May 31, 2017. Treasurer's Report

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| <p>2. To approve the Reserve Funding for the following reserves, pending the reserve amount of funds remaining in the unappropriated fund balance as of June 30, 2017.</p> <p style="margin-left: 40px;">2017 Capital Reserve Funds Up To \$500,000
Capital Transportation Reserve Up To \$800,000</p> | <p>Reserve
Funding</p> |
| <p>3. To award the gasoline and diesel fuel bids for the 2017-2018 school year to Rinker Oil Corporation.</p> | <p>Gas & Diesel
Bid</p> |
| <p>4. To approve Michael Retzlaff, Superintendent, to attend the following upcoming conferences for professional development throughout the 2017-2018 school year:</p> <p style="margin-left: 20px;">a. NYSCOSS Fall Leadership Summit – September 24-26-2017 (Saratoga Springs)</p> <p style="margin-left: 40px;">• Early Career Superintendent Institute – September 24, 2017</p> <p style="margin-left: 20px;">b. NYSCOSS Winter Institute & Lobby Day – March 4-6, 2018 (Albany)</p> <p style="margin-left: 40px;">• Early Career Superintendent Institute – March 4, 2018</p> | <p>Superintendent
Conferences</p> |
| <p>5. To approve the faculty professional development summer hours as per the attached list.</p> | <p>Prof. Dev.
Summer Hrs.</p> |
| <p>6. To add the following to the substitute list for the 2017-2018 school year:</p> <p style="margin-left: 40px;">Linda Minnemeyer – Substitute Teacher
Debra Sherwood – Substitute Support Staff</p> | <p>Sub List</p> |
| <p>7. To declare the following items as surplus:</p> <p style="margin-left: 40px;">Speakers on the baseball field
18 Old JV Baseball Uniforms
40 Modified/JV Softball Uniforms</p> | <p>Surplus</p> |
| <p>8. To approve the CSE and CPSE recommendations.</p> | <p>CSE / CPSE Rec.</p> |

All consensus items were unanimously carried.

Non-Consensus Items:

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| <p>9. Motion made by Jody McLaughlin and seconded by Heather Iantorno, that Charanna Swartwout, who holds a Provisional New York State Teaching Certificate permitting her to teach in the School Counselor certification area in the public schools of New York State, is hereby appointed to the position of Middle School Guidance Counselor in the School Counselor and Guidance tenure area for a probationary period of four (4) years to commence August 30, 2017 and to end on August 29, 2021. The salary during the first year of this appointment will be paid in accordance with Step 3 of the salary schedule as outlined in the collective bargaining agreement between the Bolivar-Richburg Faculty Association and the Board of Education. Unanimously carried.</p> | <p>C. Swartwout
Middle School
Guidance
Counselor</p> |
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Addendum:

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| <p>10. Motion made by Carol Greene and seconded by Michelle Clark to approve the purchase of a new Spanish textbook and digital subscription for beginning Spanish. Unanimously carried.</p> <p style="margin-left: 40px;">Voces Introductory Spanish – 90 Books
One Digital License</p> | <p>Spanish
Textbook</p> |
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11. Motion made by Jody McLaughlin and seconded by Heather Iantorno, that Tasha Howard, who is to serve in the position of Teacher Assistant, is hereby appointed for a probationary period of four years commencing August 30, 2017 and ending August 29, 2021. The salary will be paid at 0.5 of Step 1 in accordance with the salary schedule as outlined in the collective bargaining agreement between the Bolivar-Richburg Faculty Association and the Board of Education. Unanimously carried.

T. Howard
Teacher
Assistant

Pre-K Discussion

Motion made by Jody McLaughlin and seconded by Heather Iantorno to adjourn the meeting at 9:35 PM, there being no further business. Unanimously carried.

Adjournment

Connie Emery
District Clerk