

**OFFICIAL MINUTES
BOARD OF EDUCATION MEETING
Bolivar-Richburg Central School**

DATE: May 2, 2017

TIME: 7:00 PM

PLACE: Bolivar Building Conference Room 107

BOARD MEMBERS PRESENT: Erin Baldwin, President
Jody McLaughlin, Vice President
Michelle Clark
Karl Hackett II
Heather Iantorno

BOARD MEMBERS ABSENT: Carol Greene
Ervin Smith

OTHER PEOPLE IN ATTENDANCE: Michael Retzlaff, Superintendent
Jenny Bilotta, School Business Administrator
Connie Emery, District Clerk
Heather Ferris, BRFA

A regular meeting of the Bolivar-Richburg Central School Board of Education was held on May 2, 2017 at 7 PM in the Cafeteria Annex of the Bolivar building. Carol Greene and Ervin Smith were absent.

Erin Baldwin, President: No Report

Michael Retzlaff, Superintendent: Project Update.

Motion made by Heather Iantorno and seconded by Jody McLaughlin to approve the minutes of the April 18, 2017 Board of Education meeting. Unanimously carried. Minutes

Consensus Items:

Motion made by Michelle Clark and seconded by Karl Hackett to approve the following consensus items:

- To approve the Memorandum of Agreement to amend the first "WHEREAS" clause of ARTICLE I: PREAMBLE to include the position of Assistant Principal of the Administrative Staff Collective Bargaining Agreement. MOA Admin. Staff
- To nominate Christine Schnars as the Area 3 Director of the New York State School Boards Association. Area 3 NYSSBA
- To approve the overnight trip by the Close Up Washington Middle School Program to Washington, D.C. May 7-10, 2017. Close Up Program
- To approve Hayden Cole as a summer worker to begin on May 15, 2017. Summer Worker
- To approve the following as elementary volunteers for the 2016-2017 school year: Volunteers

Marisa Shelley
Gretchen Colburn
Danielle Brant

- To add the following to the substitute list pending a background check: Sub List
Megan Austin – Substitute Aide and Substitute Cafeteria Worker
Michelle Matthews – Substitute Cleaner
Marisa Shelley – Substitute Aide and Substitute Cafeteria Worker
- To approve Lisa Gardner to complete a clinical in the area of physical therapy with Jessie Hosmer of Jones Memorial Hospital. Clinical
- To approve the CSE and CPSE recommendations. CSE/CPSE Rec.

All of these items were unanimously carried.

Non-Consensus Items:

- Motion made by Heather Iantorno and seconded by Karl Hackett to grant Sharon Washer’s request for a medical leave of absence from March 7 through April 28, 2017 and use intermittent leave through June 23, 2017 under the Family Medical Leave Act. Unanimously carried. S. Washer
- Motion made by Karl Hackett and seconded by Jody McLaughlin to accept a letter of resignation from Kellyn Stone, Special Education teacher, effective June 24, 2017. Unanimously carried. K. Stone
- Motion made by Heather Iantorno and seconded by Michelle Clark, that Randy Harmon, who is currently employed by the District as Director of Facilities, is hereby approved to serve as the Clerk of the Works for the Capital Improvement Project, known as “Phase II” (the “Project”). Mr. Harmon will serve as Clerk of the Works until Phase II is complete, or until such time as the Board terminates this appointment. The Board further approves the Addendum to Mr. Harmon’s Terms and Conditions of Employment as presented to the Board setting forth Mr. Harmon’s compensation. In Favor – Erin Baldwin, Michelle Clark, Heather Iantorno, and Jody McLaughlin Opposed – Karl Hackett Motion carried. R. Harmon
Clerk of the
Works

Addendum:

- Motion made by Karl Hackett and seconded by Jody McLaughlin to appoint Matthew Geisel to the position of Maintenance Mechanic for a one-year probationary period to commence May 22, 2017 and to end May 21, 2018. The hourly rate of pay will be \$22.00. Unanimously carried. M. Geisel

Motion made by Jody McLaughlin and seconded by Heather Iantorno to move into executive session at 7:35 PM, to discuss the employment history of a particular person. Unanimously carried. Exec. Session

Connie Emery
District Clerk

Motion made by Karl Hackett and seconded by Michelle Clark to move out of executive session at 7:50 PM, and back into regular session. Unanimously carried. Out of Exec.
Session

Motion made by Jody McLaughlin and seconded by Heather Iantorno to adjourn the meeting at 8:10 PM, there being no further business. Unanimously carried. Adjournment

Michael A. Retzlaff
Clerk Pro-Tem