

**OFFICIAL MINUTES
BOARD OF EDUCATION MEETING
Bolivar-Richburg Central School**

DATE: April 18, 2017

TIME: 7:00 PM

PLACE: Bolivar Building Cafeteria Annex

BOARD MEMBERS PRESENT: Erin Baldwin, President
Jody McLaughlin, Vice President
Michelle Clark
Carol Greene
Heather Iantorno
Ervin Smith

BOARD MEMBERS ABSENT: Karl Hackett II

OTHER PEOPLE IN ATTENDANCE: Michael Retzlaff, Superintendent
Jenny Bilotta, School Business Administrator
Connie Emery, District Clerk
Amy Ratzel, CSEA
Kathy Cawley, BRFA

A regular meeting of the Bolivar-Richburg Central School Board of Education was held on April 18, 2017 at 7 PM in the Cafeteria Annex of the Bolivar building. Karl Hackett was absent.

Erin Baldwin, President: No Report

Michael Retzlaff, Superintendent: Project update. Pre-K update. School calendar – half days at the end of this school year.

Jenny Bilotta, School Business Administrator: 2017-2018 Budget Presentation

Motion made by Heather Iantorno and seconded by Jody McLaughlin to approve the minutes of the April 4, 2017 Board of Education meeting. Unanimously carried. Minutes

Consensus Items:

Item #2 was removed from the consensus items. It is noted Item #2 of the Addendum.

Motion made by Ervin Smith and seconded by Jody McLaughlin to approve the following consensus items:

- To approve the Treasurer's Report for the Payroll, Lunch, General Checking, General Savings, General Investments, Activities, and Trust & Agency Funds as of March 31, 2017. Treasurer's Report
- To approve the 2017-2018 Property Tax Report Card. Property Tax Report Card
- To approve Kelly Plants as an elementary volunteer for the 2016-2017 school year. Elem. Vol.

These items were unanimously carried.

Non-Consensus Items:

- Motion made by Carol Greene and seconded by Michelle Clark to grant Norman Tarr’s request for unpaid medical leave from April 6, 2017 through May 5, 2017. Unanimously carried. N. Tarr
Unpaid Med.
Leave
- Motion made by Ervin Smith and seconded by Carol Greene to adopt the 2017-2018 Cattaraugus-Allegany-Erie-Wyoming BOCES Administrative Budget. Unanimously carried. BOCES Budget
- Motion made by Jody McLaughlin and seconded by Ervin Smith to cast one vote for each of the following BOCES Board vacancies: BOCES Board
Elections

Area 1 – (Andover, Wellsville, and Whitesville) – 3-year term
 X Voni Walker

Area 4 – (Allegany-Limestone and Portville) – 3-year term
 X Candace Clemens

Area 9 – (Randolph, Randolph Academy, and Cattaraugus-Little Valley) – 3-year term
 X Brad Sande
Unanimously carried.
- Motion made by Heather Iantorno and seconded by Carol Greene to authorize the Superintendent to enter into an agreement with Futures Education of New York for the purpose of auditing and reviewing the District’s Special Education Department at the agreed upon cost of \$13,500. Unanimously carried. Agreement

Addendum:

- Motion made by Jody McLaughlin and seconded by Ervin Smith to add Skylar Majot to the substitute teacher list. Unanimously carried. Sub List
- Motion made by Ervin Smith and seconded by Michelle Clark to approve the following: Annual Notice

A RESOLUTION, DATED APRIL 18, 2017 OF THE BOLIVAR-RICHBURG CENTRAL SCHOOL DISTRICT, ALLEGANY COUNTY, NEW YORK (THE “DISTRICT”), APPROVING A REVISED NOTICE OF ANNUAL MEETING AND VOTE, AND DIRECTING THAT SUCH NOTICE BE PUBLISHED IN THE DISTRICT’S OFFICIAL NEWSPAPER.

WHEREAS, the Bolivar-Richburg Central School District, Allegany County, New York (the “District”) heretofore published its notice of annual budget hearing, annual meeting, budget vote and election in anticipation of the vote scheduled for May 16, 2017 (the “Annual Notice”) within the 45-49 day period prior to the vote outlined in the Education Law; and

WHEREAS, the Annual Notice was published prior to the determination of certain figures that would otherwise be included in the Annual Notice; and

WHEREAS, such figures have since been determined, and the Annual Notice has been revised to include such figures (the “Revised Annual Notice”);

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION AS FOLLOWS:

1. That the District’s Revised Annual Notice (for May 16, 2017) be, and it hereby is, approved in substantially the form attached hereto as “Exhibit A” (subject to final review and approval of the appropriate District officials and the District’s counsel);
2. The District’s Business Administrator and the District Clerk, working in consultation with the District’s counsel, are hereby directed to publish the revised Notice of Annual Meeting and Vote four additional times in the seven weeks preceding the date of the Annual Meeting and Vote, to-wit, May 16, 2017 (an initial publication having already taken place in the District’s official newspaper(s), within the 45–49 day period prior to the vote); and
3. This resolution shall take effect immediately.

Exhibit A

**NOTICE OF ANNUAL BUDGET HEARING, ANNUAL MEETING, BUDGET VOTE AND ELECTION
BOLIVAR-RICHBURG CENTRAL SCHOOL
TOWNS OF BOLIVAR, LITTLE GENESEE, WIRT, WEST CLARKSVILLE,
ALMA AND CUBA
COUNTY OF ALLEGANY, NEW YORK**

NOTICE IS HEREBY GIVEN, that a public hearing of the qualified voters of the Bolivar-Richburg Central School District, Allegany County, Bolivar, New York will be held in the secondary building in said District on Tuesday, May 2, 2017 at 6:00 p.m., prevailing time, for presentation of the budget, available in the said district location seven days before the budget hearing.

NOTICE IS HEREBY GIVEN, that the annual meeting of the qualified voters of the Bolivar-Richburg Central School District in the Town of Bolivar, Little Genesee, Wirt, West Clarksville, Alma and Cuba, Allegany County, New York will be held at the secondary school in said District on Tuesday, May 16, 2017, said vote and election will be held between the hours of 12:00 noon and 8:00 p.m., prevailing time, in the Bolivar-Richburg Secondary School, at which time the polls will be opened to vote by paper ballots upon the following items:

RESOLUTIONS TO BE VOTED ON

Proposition 1:

To adopt the annual budget of the School District in the amount of \$19,409,710 for the fiscal year 2017-2018 and to authorize the requisite portion thereof to be raised by taxation on the taxable property of the District.

Proposition 2:

To adopt a resolution extending the life of the District’s current capital reserve fund pursuant to Section 3651 of the Education Law of the State of New York by a term of an additional ten years.

Proposition 3:

To adopt a resolution creating a new capital improvements reserve fund pursuant to Section 3651 of the Education Law of the State of New York (the "Fund"), with the Fund to be established for the purpose of financing, in whole or in part, the acquisition, construction, reconstruction, expansion, renovation, alteration and improvement of buildings, facilities, sites and real property by the District, or the District's share of the cost of any capital improvements project undertaken by a board of cooperative educational services ("BOCES") of which the District is or may become a component district, including, in all cases, the acquisition of necessary furnishings, equipment, machinery and apparatus, with the ultimate amount of the Fund to be not greater than \$4,000,000 (plus interest earned thereon), the probable term of the Fund to be no longer than ten (10) years; and the permissible sources from which the Board is authorized to appropriate monies to the Fund from time to time to be (a) unappropriated fund balance of the District, (b) State aid received as reimbursement for expenditures by the District in connection with District capital improvements or a BOCES project (whether or not financed in whole or in part from the Fund), (c) the proceeds from the sale of unneeded District real or personal property and (d) such other sources as the Board or the voters of the District may direct from time to time.

Proposition 4:

To approve the resolution adopted on April 4, 2017 by the Board of Education of the Bolivar-Richburg Central School District in Allegany County, New York authorizing the transfer not to exceed \$373,000.00 from the Bolivar-Richburg Central School District Capital (Transportation) Reserve Fund to pay the full cost of purchasing three new school buses.

Proposition 5:

To approve an increase in the support of the Bolivar Free Library, Bolivar, New York, a free association library, by \$2,500.00 to a total of \$33,000.00, and authorizing the School District to levy and collect taxes in the School District for the payment thereof.

Proposition 6:

To approve an increase in the support of the Colonial Library, Richburg, New York, a free association library, by \$6,000.00 to a total of \$32,835.00, and authorizing the School District to levy and collect taxes in the School District for the payment thereof.

Proposition 7:

To approve an increase in the support of the Little Genesee Free Library, Little Genesee, New York, a free association library, by \$1,000.00 to a total of \$19,000.00, and authorizing the School District to levy and collect taxes in the School District for the payment thereof.

The following at large vacancies are to be filled on the Board of Education:

Two (2) members of the Board of Education for three (3) year terms commencing July 1, 2017 and expiring on June 30, 2020 to succeed Carol Greene and Karl Hackett II, whose terms expire on June 30, 2017.

AND FURTHER NOTICE IS HEREBY GIVEN that a copy of the statement of the amount of money which will be required to fund the School District's budget for 2017-2018, exclusive of public monies, may be obtained by any resident of the District during business hours beginning Tuesday, May 2, 2017 at the Bolivar-Richburg Central School.

AND FURTHER NOTICE IS HEREBY GIVEN that petitions nominating candidates for the office of member of the Board of Education shall be filed with the District Clerk at her office in the Secondary School, between 9:00 a.m. and 5:00 p.m., not later than 5:00 p.m. on April 17, 2017. Each petition shall be directed to the

District Clerk and shall be signed by at least twenty-five (25) voters of the District, and must state the name and residence of each signer.

NOTICE IS HEREBY GIVEN that applications for absentee ballots will be obtainable between the hours of 9:00 a.m. and 3:00 p.m. Monday through Friday, except holidays, from the District Clerk. Completed applications must be received by the District Clerk at least seven (7) days before the election if the ballot is to be mailed to the voter or day before the election if the ballot is to be delivered personally to the voter. Absentee ballots must be received by the District Clerk not later than 5:00 p.m., prevailing time on Tuesday, May 16, 2017.

A list of persons to whom absentee ballots are issued will be available for inspection to qualified voters of the District in the office of the District Clerk on and after May 15, 2017 between the hours of 9:00 a.m. and 3:00 p.m. on weekdays prior the day set for the annual election and on May 16, 2017, the day set for the election, and said list will be posted at the polling place at the election. Any qualified voter present in the polling place may object to the voting of the ballot upon appropriate grounds for making his/her challenge and the reasons therefore known to the Inspector of Election before the close of the polls.

AND FURTHER NOTICE IS HEREBY GIVEN, that the qualified voters of the School District shall be entitled to vote at said annual vote and election. A qualified voter is one who is (1) a citizen of the United States of America, (2) eighteen years of age or older, and (3) resident within the School District for a period of thirty (30) days next preceding the annual vote and election. The School District may require all persons offering to vote at the budget vote and election to provide one form of proof of residency pursuant to Education Law §2018-c. Such form may include a driver's license, a non-driver identification card, a utility bill, or a voter registration card. Upon offer of proof of residency, the School District may also require all persons offering to vote to provide their signature, printed name, and address.

AND FURTHER NOTICE IS HEREBY GIVEN, that pursuant to a rule adopted by the Board of Education in accordance with §2035 and 2008 of the Education Law, any referenda or propositions to amend the budget, otherwise to be submitted for voting at said election, must be filed with the Bolivar-Richburg Central School Board of Education at the Secondary building on or before April 17, 2017 at 5:00 p.m. prevailing time; must be typed or printed in English, must be directed to the District Clerk and signed by at least sixteen (16) qualified voters of the District and must state the name and residence of each signer. However, the Bolivar-Richburg Central School Board of Education will not entertain any petition to place before the voters any proposition the purpose of which is not within the powers of the voters to determine, or any proposition which fails to include a specific appropriation where the expenditure of monies is required by the proposition.

BY: Connie P. Emery
District Clerk
Bolivar-Richburg Central School
100 School Street
Bolivar, NY 14715
April 18, 2017

Unanimously carried.

Motion made by Jody McLaughlin and seconded by Heather Iantorno to adjourn the meeting at 8:04 PM, there being no further business. Unanimously carried.

Adjournment

Connie Emery
District Clerk