

**OFFICIAL MINUTES  
BOARD OF EDUCATION MEETING  
Bolivar-Richburg Central School**

**DATE:** November 1, 2016

**TIME:** 7:05 PM

**PLACE:** Bolivar Building Conference Room 107

**BOARD MEMBERS PRESENT:** Erin Baldwin, President  
Jody McLaughlin, Vice President  
Michelle Clark  
Carol Greene  
Karl Hackett II  
Heather Iantorno  
Ervin Smith

**BOARD MEMBERS ABSENT:**

**OTHER PEOPLE IN ATTENDANCE:** Michael Retzlaff, Superintendent  
Jenny Bilotta, School Business Administrator  
Connie Emery, District Clerk  
Karen Fox, BRFA  
Lisa Taylor, CSEA  
Alisha Hackett, CSEA

A regular meeting of the Bolivar-Richburg Central School Board of Education was held on November 1, 2016 at 7:05 PM in Conference Room 107 of the Bolivar building.

Erin Baldwin, President – No Report

Michael Retzlaff, Superintendent – All of the new lockers have been installed.  
We are waiting for the lead test results.  
We are working on getting a date for the Sr. Citizen dinner (start time 1:30).  
We will obtain a few dates from Tracie.  
We will have our first CDEP meeting tomorrow.  
We are looking to update the webpage—considering going through BOCES.  
NYSSBA Annual Convention – Pre-Conference Law Seminar was very informative. The Convention as a whole was informative.

Motion made by Jody McLaughlin and seconded by Karl Hackett to approve the Minutes  
October 18, 2016 meeting minutes of the Board of Education. Unanimously carried.

**Items for Board Action:**

Motion made by Carol Greene and seconded by Jody McLaughlin to rescind the J. Moskeland  
board action taken on October 18, 2016 to amend Joanna Moskeland’s probationary  
appointment. The probationary appointment shall remain as it was on September 6, 2016.  
Unanimously carried.

Motion made by Karl Hackett and seconded by Michelle Clark to amend the October 16,  
2016 board resolution regarding Janelle Freer’s appointment to the position of Elementary  
Education teacher to strike out in the amended resolution Special Education teacher in  
the General Special Education tenure area, and thereby to confirm Elementary teacher  
in the Elementary Education tenure area. Unanimously carried.

Motion made by Jody McLaughlin and seconded by Carol Greene to table the motion to appoint Julie Jones to the position of Teacher Aide for a one-year probationary period until the November 15, board meeting. Unanimously carried.	Tabled
Motion made by Heather Iantorno and seconded by Karl Hackett to appoint Matthew Morris to the following extracurricular positions for the 2016-2017 school year:  Assistant Marching Band Director All-County, All State, Solo Festivals Senior Ensemble Unanimously carried.	M. Morris
Motion made by Jody McLaughlin and seconded by Ervin Smith to add Shauna Klotz to the substitute teacher list. Unanimously carried.	Substitute
Motion made by Karl Hackett and seconded by Michelle Clark to approve the following as elementary volunteers for the 2016-2017 school year:  Stacy Higby Kimberly Fanton  Erin Baldwin abstained from voting. Motion carried.	Volunteers
Motion made by Carol Greene and seconded by Ervin Smith to approve the Budget Development Calendar for the 2017-2018 school year. Unanimously carried.	Budget Dev. Calendar
Motion made by Jody McLaughlin and seconded by Karl Hackett to award the bid to Duggan & Duggan Contractors for the repair of the stage partition in Richburg in the amount of \$23,750.00. Unanimously carried.	Award Bid Duggan & Duggan Contractors
Motion made by Heather Iantorno and seconded by Ervin Smith to approve the CSE and CPSE recommendations. Unanimously carried.	CSE/CPSE Recommendations
Motion made by Jody McLaughlin and seconded by Karl Hackett to approve Amanda Vitro to complete a four-week clinical in the area of physical therapy with Jessie Hosmer of Jones Memorial Hospital. Unanimously carried.	Clinical
Motion made by Karl Hackett and seconded by Ervin Smith to accept a letter of resignation from Andrew Taylor as the modified wrestling coach and to approve him as a volunteer assistant for the 2016-2017 wrestling season. Unanimously carried.	A. Taylor
Motion made by Ervin Smith and seconded by Carol Greene to appoint Tracy Bentley to the extracurricular position of Assistant Jr. High Wrestling coach for the 2016-2017 wrestling season pending the completion of his coaching requirements. Unanimously carried.	T. Bentley
Motion made by Heather Iantorno and seconded by Karl Hackett to approve an overnight trip to the Penn York Camp in Ulysses, PA by the Natural Helpers for the Natural Helpers Retreat Training on November 17 & 18, 2016. Unanimously carried.	Natural Helpers Training
<b><u>NEW BUSINESS:</u></b> Family Fun Night was a great time as was the Halloween Parade at the Elementary building.	

Motion made by Jody McLaughlin and seconded by Karl Hackett to move into executive session at 7:40 PM, to discuss proposed litigation and administrative negotiations. Unanimously carried.

Exec. Session

Connie Emery  
District Clerk

Motion made by Heather Iantorno and seconded by Jody McLaughlin to move out of executive session at 8:08 PM, and back into regular session. Unanimously carried.

Out of Exec.  
Session

Motion made by Heather Iantorno and seconded by Ervin Smith to adjourn the meeting at 8:08 PM, there being no further business. Unanimously carried.

Adjournment

Michael A. Retzlaff  
Clerk Pro-Tem