

**OFFICIAL MINUTES
BOARD OF EDUCATION MEETING
Bolivar-Richburg Central School**

DATE: August 15, 2017
TIME: 7:00 PM
PLACE: Bolivar Building Cafeteria

BOARD MEMBERS PRESENT: Jody McLaughlin, President
Heather Iantorno, Vice President
Erin Baldwin
Michelle Clark
Karl Hackett II
Patricia McElheny
Ervin Smith

BOARD MEMBERS ABSENT:

OTHER PEOPLE IN ATTENDANCE: Michael Retzlaff, Superintendent
Jenny Bilotta, School Business Administrator
Connie Emery, District Clerk
Amanda McDonnell, Technology Coordinator
Ray Gilliland, Appointment for Modified Girls Volleyball Coach
Cathy Fuller, Community Member
Lisa Taylor, CSEA
Randy Harmon, Director of Facilities

A regular meeting of the Bolivar-Richburg Central School Board of Education was held on August 15, 2017 at 7 PM in the Cafeteria of the Bolivar building. All members were present.

Jody McLaughlin, President: Attended NYSSBA Board Officer Training – very beneficial – build the board in a positive manner. Prepare to review Board goals. Update regarding Community Picnic. Ervin Smith will mentor Patricia McElheny, new board member.

Michael Retzlaff, Superintendent: Capital Project Update. Administrative Retreat was very productive.

Motion made by Karl Hackett and seconded by Heather Iantorno to approve the minutes of the July 18, 2017 Board of Education meeting. Unanimously carried. Minutes

Consensus Items:

Motion made by Ervin Smith and seconded by Michelle Clark to approve the following consensus items:

1. To approve the Treasurer’s Report for the Payroll, Lunch, General Checking, General Savings, General Investments, Activities, and Trust & Agency Funds as of July 31, 2017. Treas. Report
2. To approve the School Tax Warrant in the amount of \$2,799,598.00 for the 2017-2018 school year. Tax Warrant

3. To declare the following items as surplus: Surplus
- | | |
|-----------------------------------|-------------------|
| 15 Cad Drawing Tables | Tables |
| Projectors | Doors |
| Old Carpet Runners | TV's |
| Numerous Miscellaneous Lights | 3 Walk-In Coolers |
| Numerous Student Desks and Chairs | Dishwasher |
| Gymnasium Speakers | 8 Condenser Units |
4. To accept a letter of resignation from Tasha Howard, Football Scorekeeper, for the 2017-2018 school year. T. Howard
5. To add the following people to the substitute list pending a background check: Subs
- Sierra Nolan – Substitute Teacher and Substitute Teacher Aide
John Barr – Substitute Bus Monitor
6. To approve the attached substitute list for the 2017-2018 school year. Sub List
7. To approve Meghan Stuck and Natalie Harding athletic training students of Pitt-Bradford to complete their internship (with the district's contracted athletic trainer) during the fall semester of the 2017-2018 school year. Athletic Trainer Interns
8. To approve the following student teacher: Student Teacher

Houghton College		
October 23, 2017 through December 15, 2017		
Student Teacher	Cooperating Teacher	Subject
Lillian Blakeslee	Jennifer Berg	Orchestra

All of these items were unanimously carried.

Non-Consensus Items:

9. Motion made by Karl Hackett and seconded by Ervin Smith that Kelly Walp, Food Service Helper, who has successfully completed her probationary appointment is hereby made permanent effective August 30, 2017. Unanimously carried. K. Walp
10. Motion made by Erin Baldwin and seconded by Heather Iantorno that JoEllen Sisson, Teacher Aide, who has successfully completed her probationary appointment is hereby made permanent effective August 30, 2017. Unanimously carried. J. Sisson
11. Motion made by Michelle Clark and seconded by Karl Hackett that Susan Karnuth, who is to serve in the position of Teacher Aide is hereby appointed for a probationary period of one year to commence August 30, 2017 and to end August 29, 2018. The hourly rate of pay will be \$10.20. Erin Baldwin – opposed motion carried. S. Karnuth
12. Motion made by Karl Hackett and seconded by Ervin Smith that Rebecca McKay, who is to serve in the position of Teacher Aide is hereby appointed for a probationary period of one year to commence August 30, 2017 and to end August 29, 2018. The hourly rate of pay will be \$11.15. Unanimously carried. R. McKay
13. Motion made by Erin Baldwin and seconded by Patricia McElheny that Kristen McDonald, who is to serve in the position of Custodian is hereby appointed for a probationary period of one year retroactive to July 18, 2017 and to end July 17, 2018. The hourly rate of pay will be \$13.23. Unanimously carried. K. McDonald

14. Motion made by Heather Iantorno and seconded by Karl Hackett that Dakota Moyer, who is to serve in the position of Custodian is hereby appointed for a probationary period of one year to commence August 21, 2017 and to end August 20, 2018. The hourly rate of pay will be \$12.50. Unanimously carried. D. Moyer
15. Motion made by Michelle Clark and seconded by Karl Hackett that Christine Miller, who holds a Professional New York State Teaching Certificate permitting her to teach in the Literacy Birth-6 certification area, is hereby conditionally appointed to the position of Reading teacher in the Remedial Reading tenure area for a probationary period of four (4) years, to commence on August 30, 2017 and to end on August 29, 2021. Eligibility for tenure at the end of the probationary period is dependent on Christine Miller receiving APPR ratings of Effective or Highly Effective in 3 of 4 preceding years and no Ineffective composite or overall rating in the final year. The salary during the first year of this appointment will be paid in accordance with the salary schedule at Step 1, as provided in the Teachers' Collective Bargaining Agreement. Unanimously carried. C. Miller
16. Motion made by Erin Baldwin and seconded by Karl Hackett to appoint the following extracurricular appointments for the 2017-2018 school year: Extracurricular
- Ray Gilliland - Modified Girls Volleyball Coach (pending the completion of coaching requirements)
- Chris Carter – Football Scorekeeper
- Unanimously carried.
17. Motion made by Michelle Clark and seconded by Ervin Smith that the Board of Education hereby authorizes the Superintendent to execute the Memorandum of Agreement between the District and the CSEA Unit, with regard to the shared Mechanic/Driver and the shared services agreement with the Wellsville Central School District. Unanimously carried. MOA
Mechanic/Driver
18. Motion made by Heather Iantorno and seconded by Karl Hackett to enter into an Inter-Municipal Cooperation Agreement (Bus Maintenance for the 2017-2018 School Year) as presented. Unanimously carried. Inter-Municipal Agreement
19. Motion made by Ervin Smith and seconded by Michelle Clark that the Board of Education hereby authorizes the Superintendent to execute the Memorandum of Agreement between the District and the CSEA Unit, with regard to the position of a 10-month split title of Bus Driver – Custodian/ Groundskeeper being appropriately placed within the CSEA Collective Bargaining Agreement. Unanimously carried. MOA
Bus Driver-
Custodian/
Groundskeeper
20. Motion made by Erin Baldwin and seconded by Heather Iantorno that the Board of Education hereby authorizes the Superintendent to execute the Memorandum of Agreement between the District and the CSEA Unit, with regard to the position of a Receptionist being appropriately placed within the CSEA Collective Bargaining Agreement. Unanimously carried. MOA
Receptionist
21. Motion made by Karl Hackett and seconded by Michelle Clark to approve the Preliminary Smart Schools Investment Plan. Unanimously carried. Preliminary Smart Schools Plan

ADDENDUM:

22. Motion made by Heather Iantorno and seconded by Michelle Clark that Stephanie Hulin, who holds an Initial New York State Teaching Certificate permitting her to teach in the Students with Disabilities (Grades 1-6) certification area, is hereby conditionally appointed to the position of Special Education teacher in the General Special Education tenure area for a probationary period of four (4) years, to commence on August 30, 2017 and to end on August 29, 2021. Eligibility for tenure at the end of the probationary period is dependent on Stephanie Hulin receiving APPR ratings of Effective or Highly Effective in 3 of 4 preceding years and no Ineffective composite or overall rating in the final year. The salary during the first year of this appointment will be paid in accordance with the salary schedule, at Step 1, as provided in the Teachers' Collective Bargaining Agreement. Unanimously carried. S. Hulin

23. Motion made by Patricia McElheny and seconded by Erin Baldwin to approve Debra Melaro for a long-term unencumbered teaching position in Spanish to commence on August 30, 2017 and to end on December 30, 2017, to be paid at Step 1, as provided in the Teachers' Collective Bargaining Agreement. Unanimously carried. D. Melaro

New Business:

Motion made by Erin Baldwin and seconded by Heather Iantorno to move into executive session at 8:15 PM, to discuss Superintendent contract negotiations. Unanimously carried. Exec. Session

Connie Emery
District Clerk

Motion made by Heather Iantorno and seconded by Michelle Clark to move out of executive session at 9:24 PM, and back into regular session. Unanimously carried. Out of Exec. Session

Motion made by Heather Iantorno and seconded by Michelle Clark to adjourn the meeting at 9:25 PM, there being no further business. Unanimously carried. Adjournment

Michael A. Retzlaff
Clerk Pro-Tem